Immigration, Refugees and Citizenship Canada / Immigration, Réfugiés et Citoyenneté Canada
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Archived: June 2, 2025 10:06:09 AM
From: Immigration Representatives / Représentants immigration (IRCC)
Sent: Wed, 22 Jan 2025 19:50:54
To:
Cc: Immigration Representatives / Représentants immigration (IRCC)
Subject: TR: IMM1294 - [redacted] Section - REP-2024-2558 -- REP-2025-0034- Due 3-Feb-25
Importance: Normal
Sensitivity: None

Good day,

[redacted] **Immigration Representatives Mailbox**

Please note that this mailbox is intended for general guidance and does not provide responses to case-specific inquiries but have provided the following information as guidance. If you have case specific questions about a file, you are encouraged to submit the IRCC Web form.

Please see our response to your question.

Question:

1. 1. If that is the case and minors must complete the section with their education or other activities, how far are they expected to go, kindergarten, Grade 1, or other?

Response:

Each person requiring a study permit must complete all questions on the Application for a Study Permit Made Outside of Canada (IMM 1294) form.

The Employment (Work or job) tab provides instructions on how to complete this section.

▼ Employment (Work or job)

Enter the following information about your employment for the past 10 years. If you are retired, give information about the 10 years before your retirement.

Question 1 **Current activity or job**

Give details about your **current activity or job**:

- dates (year and month) you have been working at your current job,
- activity or job, or a brief description of your position. If you do not work, describe what you are currently doing (retired, not working, going to school, etc.),
- name of the company, employer or facility where you work,
- City or Town,
- Country or territory,
- Province or State, if it applies to you.

Question 2 **Previous activity or job**

Give details of your **previous activity or job** for the past 10 years. If you are retired, include the details about the 10 years before your retirement.

If you need more space, print out another page of the form, fill in this section and submit it with your application.

Question:

2. 2. What are the instructions for IRCC Officers reviewing the forms in the case of minors?

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Response:

The assessment of an application is based on a case-by-case basis, considering the particular circumstances in conjunction with the supporting documentation available to the officer. Please refer to the instruction Guide 5269 for the information you need to know, such as, which forms to fill out and submit with the application.

For additional information: Studying in Canada as a minor - Canada.ca

We hope this information is helpful.

Regards,

The Immigration Representatives Mailbox

De :
Envoye : 6 janvier 2025 14:00
À : Immigration Representatives / Représentants immigration (IRCC) <IRCC.ImmigrationRepresentatives-[redacted]
Objet : Re: IMM1294 - [redacted] Section - REP-2024-2558 - Due 8-Jan-25

Good day,

I would like to kindly follow up on your reply.

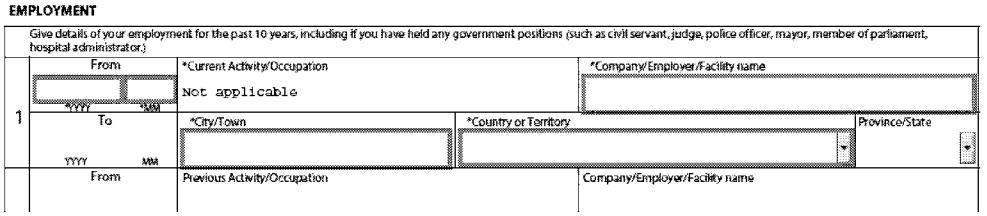
I believe the matter is more complicated than that.

Firstly, the IMM1294 form does not allow to put 'not applicable' as the only information in the employment section. Validation of the form appears to suggest that there is some minimal expectation for the content. See the screenshots below.

Secondly, the guide for the form clearly informs that information beyond 'jobs' is expected both for the current situation and the past 10 years. In no place it says that minors are excluded from completing the content.

1) If that is the case and minors must complete the section with their education or other activities, how far are they expected to go, kindergarten, Grade 1, or other?

2) What are the instructions for IRCC Officers reviewing the forms in the case of minors?


EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator.)

	From YYYY MM	*Current Activity/Occupation	*Company/Employer/Facility name
		Not applicable	
1	To YYYY MM	*City/Town	*Country or Territory / Province/State
	From	Previous Activity/Occupation	Company/Employer/Facility name

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EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator.)

1	From *YYYY *MM	*Current Activity/Occupation	*Company/Employer/Facility name	
	To YYYY MM	*City/Town	*Country or Territory	Province/State
2	From YYYY MM	Previous Activity/Occupation	Company/Employer/Facility name	
	To YYYY MM	City/Town	Country or Territory	Province/State
3	From YYYY MM	Previous Activity/Occupation	Company/Employer/Facility name	
	To YYYY MM	City/Town	Country or Territory	Province/State

Thank you in advance,

On Tue, Dec 31, 2024 at 8:50 'a0AM Immigration Representatives / Représentants immigration (IRCC) [redacted] wrote:

> Good day,
>
> [redacted] **Immigration Representatives Mailbox**
>
> **Please note that this mailbox is intended for general guidance and does not provide responses to case-specific inquiries. If you have case specific questions about a file, you are encouraged to submit a Webform at:**
> http://www.ircc.canada.ca/english/contacts/web-form.asp
>
> Please see our response to your question.
>
> **Question**
>
> Do applicants under 18 years of age need to complete the section called 'Employment' in the IMM1294 form
>
> If they do need to complete this section, what are the IRCC expectations for the content?
>
> Some of these applicants under the age of 18 are of pre-school age, some are in primary or secondary school.
>
> Form: IMM1294 Application for a Study Permit Made Outside of Canada
>
> **Answer**
>
> The IMM5269 instructions guide advises to complete all sections. If a question or a section does not apply to you, write "Not Applicable" or "NA". Minor children who are applying for a study permit outside of Canada and who are not employed should indicate N/A in the employment section. Please refer to IMM5269 for more information.
>
> Sincerely,

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The Immigration Representatives Mailbox

De :
Envoyé : 17 décembre 2024 09:35
À : Immigration Representatives / Représentants immigration (IRCC) <IRCC.ImmigrationRepresentatives-Representantsimmigration.IRCC[redacted]
Objet : Re: IMM1294 - Employment Section

Hello,

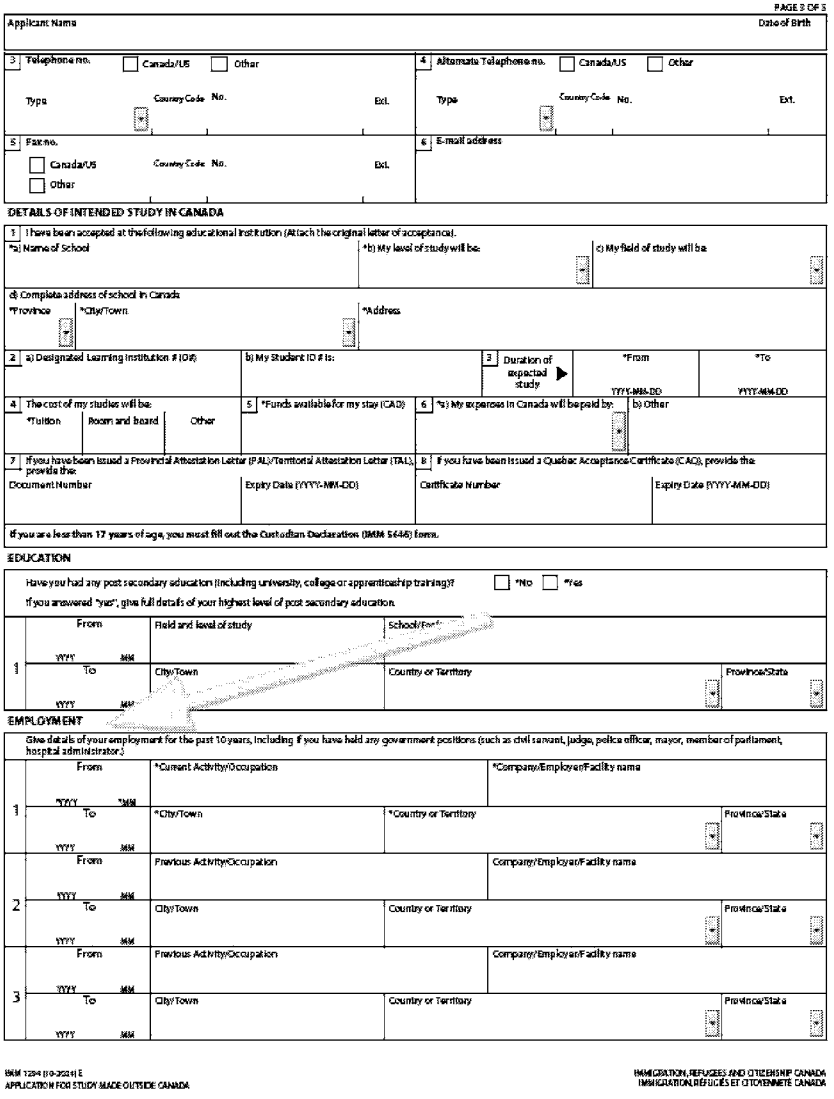
Let me please rephrase the question.

Do applicants under 18 years of age need to complete the section called 'Employment' in the IMM1294 form (see the screenshot below)?

If they do need to complete this section, what are the IRCC expectations for the content?

Some of these applicants under the age of 18 are of pre-school age, some are in primary or secondary school.

Form: IMM1294 Application for a Study Permit Made Outside of Canada



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Applicant Name | Date of Birth

3 Telephone no. ☐ Canada/US ☐ Other — Type | Country Code | No. | Ext.
4 Alternate Telephone no. ☐ Canada/US ☐ Other — Type | Country Code | No. | Ext.
5 Fax no. ☐ Canada/US ☐ Other — Country Code | No. | Ext.
6 E-mail address

DETAILS OF INTENDED STUDY IN CANADA

1 I have been accepted at the following educational institution (Attach the original letter of acceptance).
*a) Name of School | *b) My level of study will be: | c) My field of study will be:
d) Complete address of school in Canada
*Province | *City/Town | *Address
2 a) Designated Learning Institution # (DLI#) | b) My Student ID # is:
3 Duration of expected study ▶ *From YYYY-MM-DD | *To YYYY-MM-DD
4 The cost of my studies will be: *Tuition | Room and board | Other
5 *Funds available for my stay (CAD)
6 *a) My expenses in Canada will be paid by: | b) Other
7 If you have been issued a Provincial Attestation Letter (PAL)/Territorial Attestation Letter (TAL), provide the: Document Number | Expiry Date (YYYY-MM-DD)
8 If you have been issued a Quebec Acceptance Certificate (CAQ), provide the: Certificate Number | Expiry Date (YYYY-MM-DD)
If you are a less than 17 years of age, you must fill out the Custodian Declaration (IMM 5646) form.

EDUCATION

Have you had any post-secondary education (including university, college or apprenticeship training)? ☐ *No ☐ *Yes
If you answered "yes", give full details of your highest level of post-secondary education.

	From YYYY MM	Field and level of study	School/Facility
1	To YYYY MM	City/Town	Country or Territory / Province/State

EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator.)

1	From YYYY MM	*Current Activity/Occupation	*Company/Employer/Facility name
	To YYYY MM	*City/Town	*Country or Territory / Province/State
2	From YYYY MM	Previous Activity/Occupation	Company/Employer/Facility name
	To YYYY MM	City/Town	Country or Territory / Province/State
3	From YYYY MM	Previous Activity/Occupation	Company/Employer/Facility name
	To YYYY MM	City/Town	Country or Territory / Province/State

IMM 1294 (10-2021) E
APPLICATION FOR STUDY MADE OUTSIDE CANADA

IMMIGRATION, REFUGEES AND CITIZENSHIP CANADA
IMMIGRATION, RÉFUGIÉS ET CITOYENNETÉ CANADA

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On Tue, Dec 17, 2024 at 8:25 'a0AM Immigration Representatives / Représentants immigration (IRCC) [redacted] wrote:

Hello,
In order to properly assist you, may you please tell us which line of business are you referring to in your question?
[redacted]
The Immigration Representatives Mailbox

De :
Envoyé : 10 décembre 2024 11:48
À : Immigration Representatives / Représentants immigration (IRCC) <IRCC.ImmigrationRepresentatives-Representantsimmigration.I[redacted]
Objet : IMM1294 - Employment Section

[redacted]

I would like to inquire whether minor children accompanying parents to Canada need to complete the 'Employment' section in their IMM1294.

Often, these applicants are of preschool age, or in primary or secondary school.

What is the correct/expected approach to the completion of the 'employment' section?

Thank you in advance.

Sincerely,

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est retenue en vertu de l'article

19(1)

of the Access to Information Act

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