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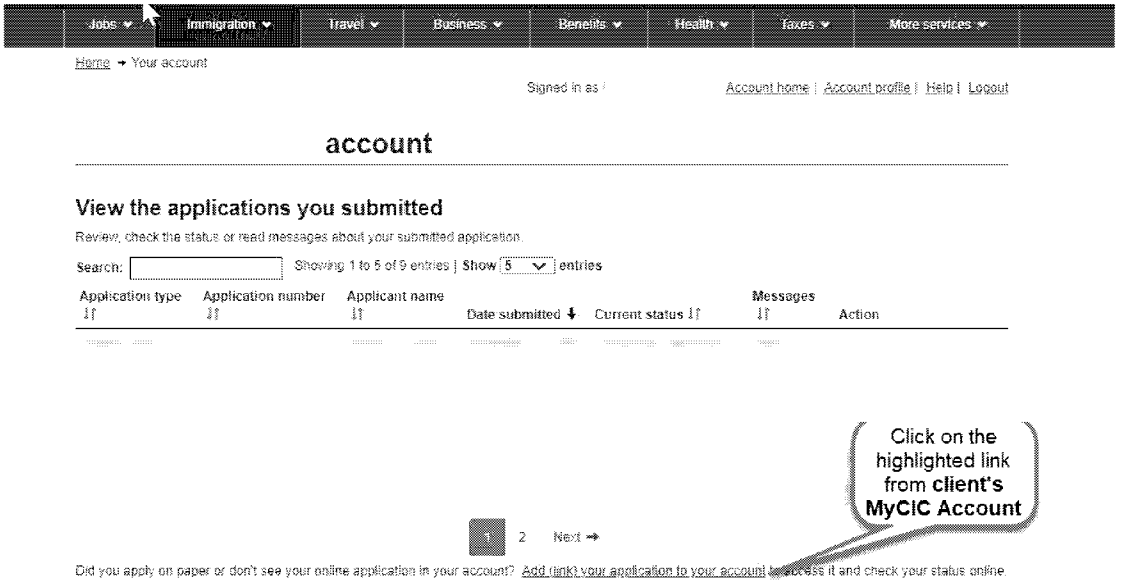
Archived: June 2, 2025 10:07:42 AM
From: Immigration Representatives / Représentants immigration (IRCC)
Sent: Tue, 28 Jan 2025 17:40:02
To: [redacted]
Cc: Immigration Representatives / Représentants immigration (IRCC)
Subject: TR: How to transfer express entry profile to client account - REP-2025-0047- Due 4-Feb-25
Importance: Normal
Sensitivity: None

Hello,

Please be advised that the issue has been investigated and it was found that Express Entry profile with an invitation to apply can be transferred from a rep's Portal account to a client's MyAccount.

Below are the screenshots of the steps to follow:

Client's My Account



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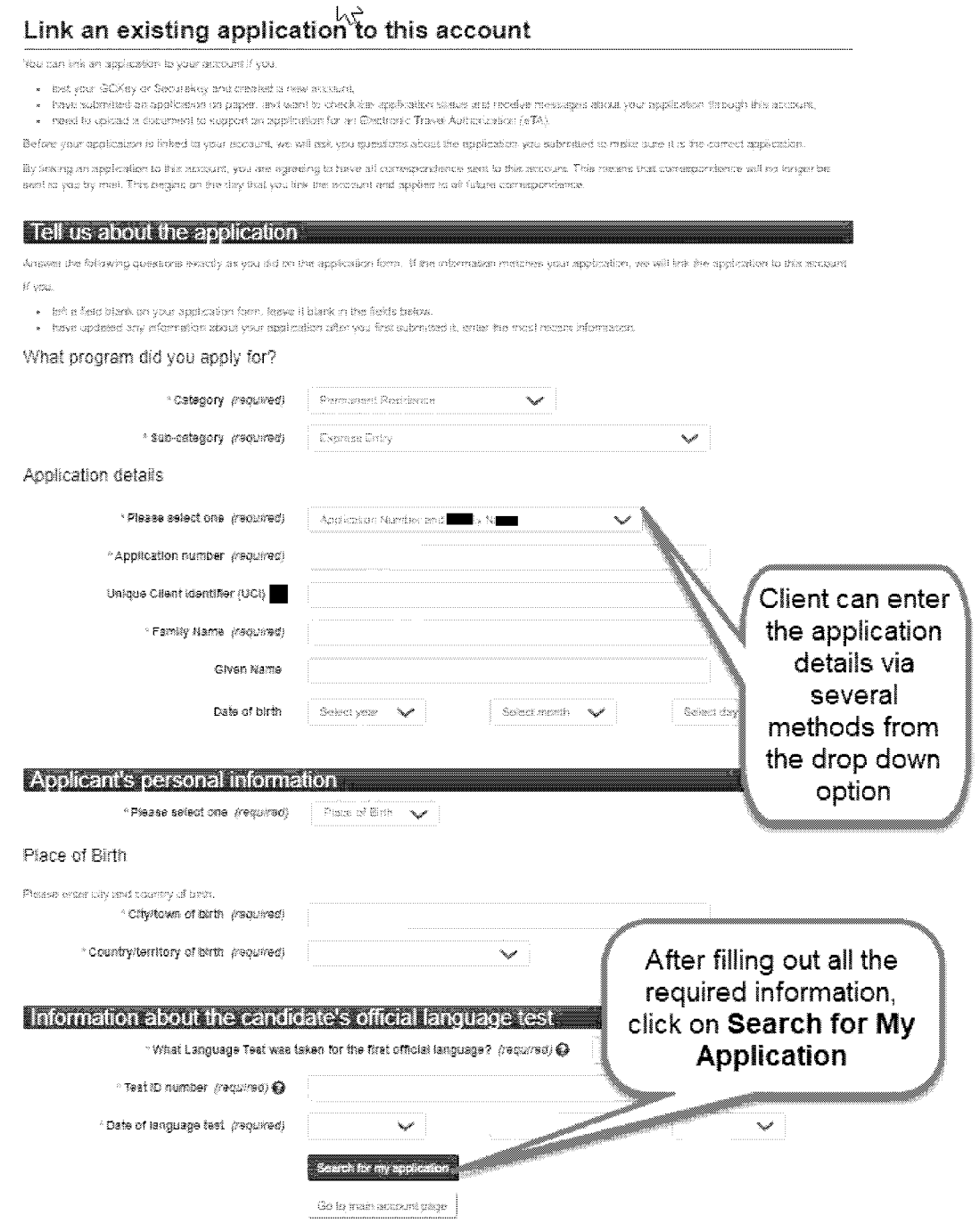

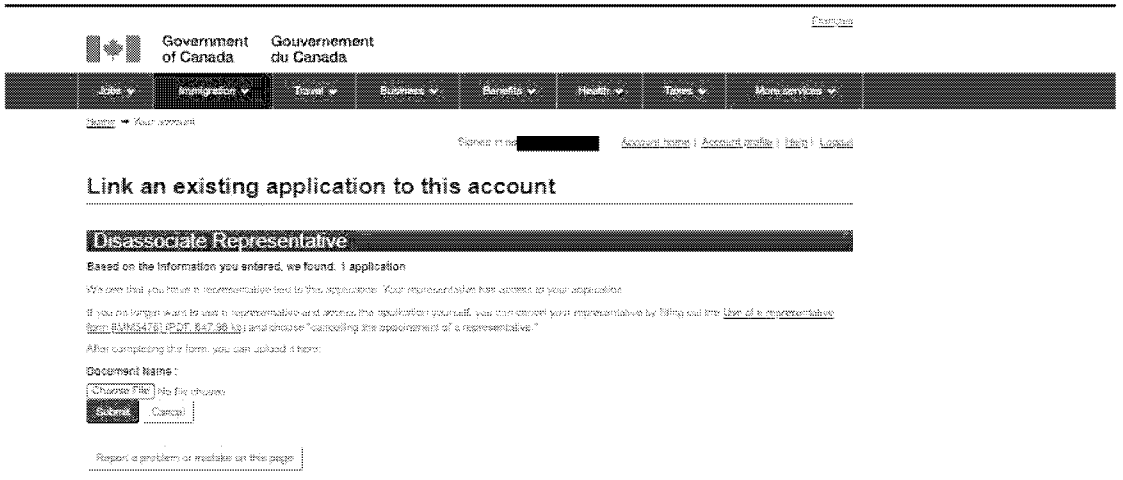

Fill-out the form by follow the instructions as mentioned, upload the form and submit it.

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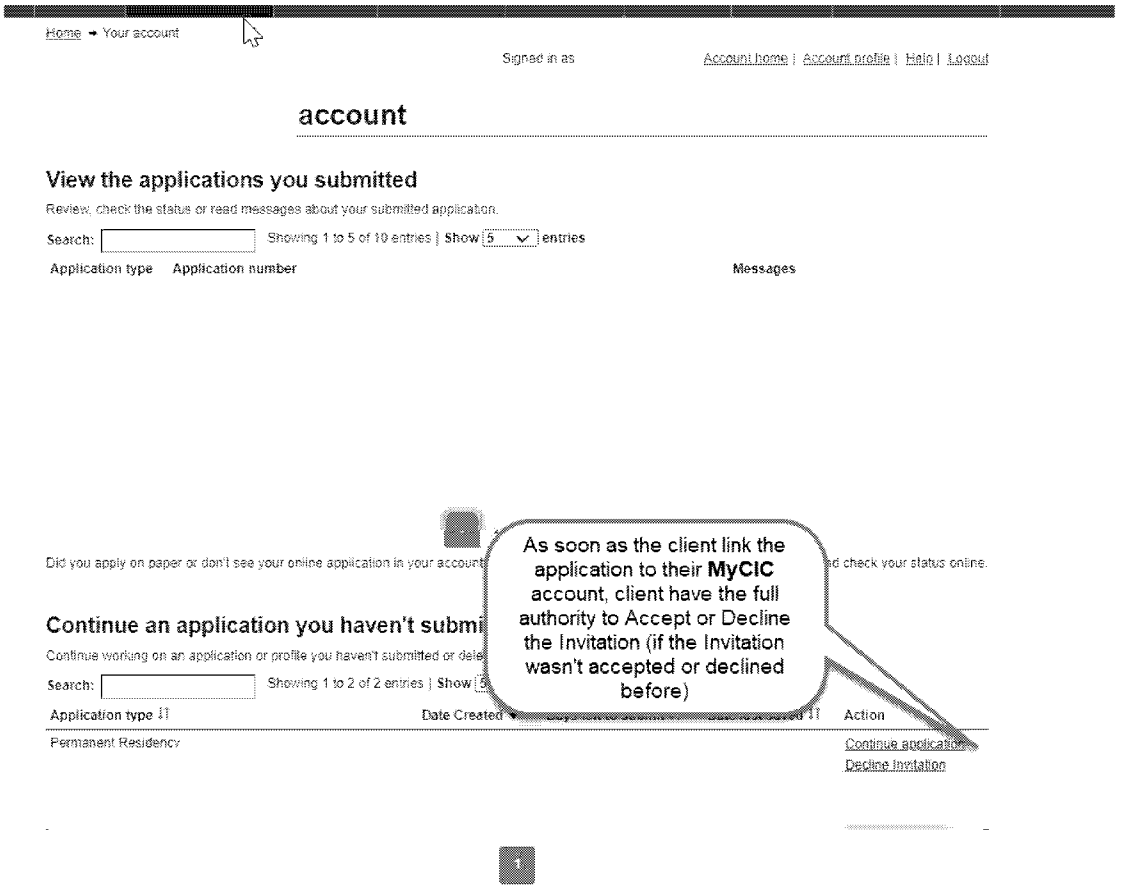
After Clicking on **submit**, Client will get the below message



And then client can see that application in their MyCIC Account under **View the Applications you submitted** and the client will have the full authority to **Accept or Decline the Invitation** until or unless it wasn't accepted or declined before linking the application to client's account



[redacted]

The Immigration Representatives Mailbox

De :
Envoyé : 7 janvier 2025 18:52
À : Immigration Representatives / Représentants immigration (IRCC) <IRCC.ImmigrationRepresentatives-Representantsimmigration.IRCC[redacted]
Objet : How to transfer express entry profile to client account

Hello,

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I would like to find instructions how to transfer the express entry profile from the authorized rep portal to the client portal.

Would appreciate your guidance on this matter.

Thank you,