Immigration, Refugees and Citizenship Canada / Immigration, Réfugiés et Citoyenneté Canada
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Archived: June 2, 2025 2:51:24 PM
From: Immigration Representatives / Représentants immigration (IRCC)
Sent: Wed, 26 Mar 2025 17:44:19
To:
Cc: Immigration Representatives / Représentants immigration (IRCC)
Subject: TR: Inquiry Regarding Correction of Employment Location on Work Permit - REP-2025-0464 - Due 11-Mar-25
Importance: Normal
Sensitivity: None

Good day,

[redacted] **Immigration Representatives Mailbox**

Please note that this mailbox is intended for general guidance and does not provide responses to case-specific inquiries but have provided the following information as guidance.. If you have case specific questions about a file, you are encouraged to submit the IRCC Web form.

Please see our response to your question:

Question:
One of our clients received his Work Permit. We have noticed that the employment location mentioned on the work permit is **Winnipeg**, whereas the correct location as per the LMIA is **Winkler**.
During the submission of his Work Permit application, our client submitted the LMIA, which specifies **Winkler** as the employment location. Additionally, the IMM5710 application form requires the employer's address to be filled in three places. Our client accurately mentioned the correct location in two places, but in the third field, which includes a ***dropdown menu*** listing both Winnipeg and Winkler, it appears that *Winnipeg was selected inadvertently*.
We kindly request your guidance on how to proceed with the correction of this discrepancy. We were not sure if a new Work Permit application needs to be submitted or an amendment request can be made.
Answer:
Please note that this service provides guidance and not case-specific advice.
The applicant may attempt to follow the following steps in the links below to request amendment to their valid temporary resident document.
How do I correct an error on my immigration document?
Request to Amend Valid Temporary Resident Documents or Information Contained in the Confirmation of Permanent Residence - Canada.ca
However please note that major changes to your employment situation, including switching employers, moving cities or changing positions (including promotions or demotions) require that you apply for a new work permit. For more information see Guide 5553 - Applying to Change Conditions or Extend Your Stay in Canada - Worker.

Guide 5218: Request to Amend Valid Temporary Resident Documents or Information Contained in the Confirmation of Permanent Residence - Canada.ca

We hope this information is of assistance.

Sincerely,

The Immigration Representatives Mailbox

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From:
Sent: [redacted] 10, 2025 3:54 PM
To: Immigration Representatives / Représentants immigration (IRCC) <IRCC.ImmigrationRepresentatives-Representantsimmigration.IRCC[redacted].ca>
Subject: Inquiry Regarding Correction of Employment Location on Work Permit
Importance: High

Dear Sir/Madam,

One of our clients received his Work Permit . We have noticed that the employment location mentioned on the work permit is **Winnipeg**, whereas the correct location as per the LMIA is **Winkler**.

During the submission of his Work Permit application, our client submitted the LMIA, which specifies **Winkler** as the employment location. Additionally, the IMM5710 application form requires the employer's address to be filled in three places. Our client accurately mentioned the correct location in two places, but in the third field, which includes a ***dropdown menu*** listing both Winnipeg and Winkler, it appears that *Winnipeg was selected inadvertently*.

We kindly request your guidance on how to proceed with the correction of this discrepancy. We were not sure if a new Work Permit application needs to be submitted or an amendment request can be made.

[redacted] to your response.