Immigration, Refugees and Citizenship Canada / Immigration, Réfugiés et Citoyenneté Canada
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Archived: June 2, 2025 10:15:30 AM
From: Immigration Representatives / Représentants immigration (IRCC)
Sent: Mon, 3 Feb 2025 18:19:13
To: [redacted]
Cc: Immigration Representatives / Représentants immigration (IRCC)
Subject: TR: Guidance on the NOC Code - REP-2025-0161 - Due 13-Feb-25
Importance: Normal
Sensitivity: None

Hello,

[redacted] are [redacted] to [redacted] the [redacted] you [redacted] your letter and [redacted] to your questions below. From our understanding, your questions relate to qualifying work experience under the Atlantic Immigration Program (AIP). Please see our response to your enquiry, below:

> *When selecting the appropriate NOC for a specific role, we recommend comparing the job description to the NOC description rather than relying solely on the job title.*
>
> *As part of the application review process, it is important to note that the processing officer will evaluate and consider the following factors:*
> - *That the applicant can perform the work sought, and is likely to accept and carry out the job duties, and*
> - *Officers can use the employment requirements of the NOC in their assessment. Relevant employment requirements may include education, training or other qualifications listed in the NOC description, with the exception of Canadian licensing requirements in the case of regulated occupations.*
>
> *While we cannot provide direction on case-specific enquires, we recommend that you visit the following tool that provides a description of each NOC category available, including: job duties, employment requirements, and examples of titles. Using this tool will help determine which NOC to identify for the AIP client's application. For example:*
>
> - ** NOC 60030 duties may entail, 'Recruiting staff and overseeing staff training, and Set staff work schedules and monitor staff performance', whereas*
> - ** NOC 62020 duties have similar job duties, however, this occupation may include workers who are 'employed by hospitals and other health care establishments and by cafeterias, catering companies and other food service establishments'.*
>
> *While Canada's Job Bank has useful information on the availability of occupations, among other functions, you may refer to the tools shared above that both provide detailed information on NOC classifications, descriptions and requirements, therein.*

[redacted]

The Immigration Representatives Mailbox

From: [redacted]
Sent: [redacted] 16, 2025 11:02 AM
To: Immigration Representatives / Représentants immigration (IRCC) <IRCC.ImmigrationRepresentatives-Representantsimmigration.IRCC[redacted]
Subject: Re: Guidance on the NOC Code

Candidate wants to apply under the Atlantic Immigration Program and we need to determine where she has the qualifying work experience.

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We would like to understand the NOC code for Assistant manager position based on the job description I have provided in the above email.

To be more specific, is the experience as assistant manager considered under NOC **60030** or under **62020?**

Especially in this case, the candidate was **reporting to a manager** and assisting the manager in her job duties. She **was supervising the staff and operation**s but the **title on the experience letter is" Assistant Manager".**

Duties of NOC 60030 and 62020 are almost the same on the job bank. Title "Assistant Manager" is not mentioned under any of the NOC codes which makes it hard to decide which option candidate should go with.

Under the AIP, candidates with experience in Higher Level NOC cannot accept a position in lower NOC so it is crucial for us to provide the candidate with an exact answer and guide the candidate if she is eligible to apply or not based on the NOC of experience.

Looking forward to hearing from you.

On Thu, Jan 16, 2025 at 11:35 'a0AM Immigration Representatives / Représentants immigration (IRCC) [redacted] wrote:

Hello,
In order to properly assist you, may you please tell us with more details or specify which program or application category you are referring to in your question?
[redacted]
The Immigration Representatives Mailbox

De : .
Envoyé : 10 janvier 2025 20:53
À : Immigration Representatives / Représentants immigration (IRCC) <IRCC.ImmigrationRepresentatives-Representantsimmigration.[redacted]gc.ca>
Objet : Guidance on the NOC Code

Dear Officer,

I hope this email finds you well. I had a consultation with a client in regards to the letter NOC code and I am writing this email to clarify my doubt before I give any answer to the client.

Scenario is as follows:

Client worked at a restaurant for over a year and was given Title as "Assistant Manager", all the duties listed in the job letters falls for NOC 62020 and the client was assisting the manager of the restaurant while supervising the staff and other operations.

As the title listed on the experience letter is Assistant Manager, what NOC code should client select for her experience from the following:

NOC 60030 – Restaurant and food service managers or NOC 62020 - Food service supervisors.

Attached is the screenshot of her job description. We will be highly thankful for your guidance on this so we can avoid any issues before filling.

Looking forward to hearing from you.

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with best regards,